

Civil Registration

Brazil “How to” Guide, Beginner Level: Answer Key

November 2015

1. You are looking for your great-grandfather who was born in June (*junho*) 1929 in Ipira, Santa Catarina, Brazil. Answer the following questions using the FamilySearch Catalog.

What years are available to search for birth records?	1925-1933
What is the film number you will need?	2075723
Is there an item number?	Item 4
Are the records available online?	Yes
Are they indexed?	No
In which image number does item 4 begin?	456
Do the actual books contain indexes? If so, where are they and how are they organized?	Yes, they are among the first images in the set and they are organized by the first name of the child.

The following steps outline how to get the answers provided above:

1. Go to FamilySearch.org.
2. Hover your mouse over the word **Search** and click on the word **Catalog** when it appears.
3. In the Place field enter the name of the town: Ipira, Santa Catarina, Brazil.
4. When Brazil, Santa Catarina, Ipira appears in a green field, click on it.
5. Click on Search.
6. Click on **Brazil, Santa Catarina, Ipira - Civil registration (1)**.
7. Click on **Registros civis: Ipira, 1925-1997**.
8. Scroll down the page to locate the **Film Notes** section. There is only one entry for *Nascimentos* or Births.
9. The film number and the Item number are located in the column **FILM/DGS**.
10. The **Format** column has two icons. One is a camera, the other is a roll of microfilm. The camera means the images are online. The microfilm indicates that the records are also available on microfilm.
11. To view the images click on the camera icon located to the right of the film number 2075723 Item 4.
12. Scroll through the miniatures to find where Item 4 begins. It will look like this:



13. Click once on the image to update the image number. It should now look like this.



14. Thumbnail images 456-483 look different than the images that begin with image 484. This could indicate the presence of an index in the record book. Click on image 458 to view the index. The index is organized by the first name of the child followed by two sets of numbers. The first set that begins with what looks like the letter "f" are page numbers. The second number is the certificate or entry number. See the image below:

Name	Page #	Cert. #
Stefano Drehermann	f. 3	Nº 5
Alexander	.. 9	.. 15
Roberto Rodriguez Rosa	.. 9	.. 17
Albino	f. 13	.. 23
Anna Emanuel	.. 19	.. 33
Arq. H. H. H.	f. 13	.. 24
Octavio Heller	f. 13	.. 15
Anna Thirsten	.. 19	.. 14
Arlindo Nogueira	f. 41	Nº 71
Alleuia Pegoraro	f. 41, 42	Nº 73
Antônio Proeth	f. 41, 42	Nº 74
Guerra Geloan	f. 41, 42	Nº 76

2. You are looking for the marriage of Augusto José da Silva who married Mathilde Gomes on 31 July 1897 in the city of Rio de Janeiro. The family tradition indicates that the couple lived in the parish of Larangeiras which is located within the 4th Civil Registration district or the *Quarta Circunscrição* of the city. **Hint:** You may find multiple entries, choose the one that shows Larangeiras as part of the city of Rio de Janeiro. The entry should look like this: Brazil, Rio de Janeiro, Rio de Janeiro, Larangeiras [Country, State, City, Area within the city]. Using the information supplied please answer the following questions:

Hint: Augusto José are his given names and da Silva is his last name. To answer the last two questions, locate the marriage record by searching by name using the FamilySearch search engine. FamilySearch.org > Search > Records > Enter the names.

What is the film number you will need?	1286184
Is there an item number?	No
Are the records available online?	Yes
Are they indexed?	Yes
What is the name of Augusto's mother?	Fortunata Apolinária Da Silva
In what year was he born?	1874

The following steps outline how to get the answers provided above:

1. Go to FamilySearch.org.
2. Hover your mouse over the word **Search** and click on the word **Catalog** when it appears.
3. In the **Place** field enter the name of the city: Rio de Janeiro, Rio de Janeiro, Brazil.
4. When **Brazil, Rio de Janeiro, Rio de Janeiro** appears in a green field, click on it.
5. Click on **Search**.
6. Click on **Brazil, Rio de Janeiro, Rio de Janeiro - Civil registration (14)**
7. Locate the entry that lists the following as the author: **Rio de Janeiro (Rio de Janeiro). Registro Civil. Quarta Circunscrição; Estado do Rio de Janeiro**
8. Click on **Registros civis, 1889-1999**.
9. Scroll down the page to locate the **Film Notes** section. Locate a film that contains marriages or *Casamentos* for the month and year July or *julho* 1897. **Casamentos 1897 (junho)-1901 (julho)**. The film number and the Item number are located in the column **FILM/DGS**.
10. The **Format** column has three icons, a magnifying glass, a camera and a roll of microfilm. The magnifying glass indicates the film has been indexed. The camera means the images are online. The microfilm indicates that the records are also available on microfilm.
11. Click on the **magnifying glass**.
12. In the **First Names** field enter the names Augusto José.
13. In the **Last Names** field enter the name da Silva.
14. Click on **Update**. See example below.

Alternate method:

You could determine that the parish of Laranjeiras was in the 4th district by doing a **Keywords** search in the FamilySearch catalog.

1. Go to FamilySearch.org.
2. Hover your mouse over the word **Search** and click on the word **Catalog** when it appears.
3. Click on the option **Keywords** and enter Laranjeiras in the Keywords field.
4. Click on Search.

- The first option is **Registros civis, 1889-1999**. Click on it and continue with step 9 from the previous instructions.
- After you click on **Update**, the first two results should be the marriage you seek. The name of the mother and the birth year of Augusto José will appear in the indexed information. Click on the Details icon to see the indexed information. Click on the camera icon to view the actual record.

Important tip: You should always view the original record as it may contain more information than what was indexed.

RECORDS
GENEALOGIES
CATALOG
BOOKS
WIKI

Refine your search

DECEASED ANCESTOR'S NAME
First Names
Augusto Jose
Last Names
da Silva

SEARCH WITH A LIFE EVENT:
Birth
Marriage
Residence
Death
Any

SEARCH WITH A RELATIONSHIP:
Spouse
Parents
Other Person

RESTRICT RECORDS BY:
Location
Type
Batch Number
Film Number
1286184
☐ Lock filters
☐ Match all terms exactly
Update
Reset

Records
Collections

Search Results from Historical Records
1-20 of 6,353 results for Film Number:1286184
Number of results to show: 20 50 75

Preview	Name	Events	Relationships	Details	Image
▶	[blank] Brazil, Rio de Janeiro, Civil Registration, 1829-2012	marriage registration: 04ª Circunscrição, Rio de Janeiro, Rio de Janeiro, Brazil			
▶	Domingo Jose De Abreu Brazil, Rio de Janeiro, Civil Registration, 1829-2012	marriage: 14 Oct marriage registration: 04ª Circunscrição, Rio de Janeiro, Rio de Janeiro, Brazil	father: Jose Joaquim De Abreu mother: Olympia Maria De Jesus spouse: Paixão Do Carmo Sampaio Coelho other: Antonio Sampaio, Anna Rodrigues Carmo		
▶	Roberto Ssallard De Azevedo Brazil, Rio de Janeiro, Civil Registration, 1829-2012	birth: 1875 marriage: 16 December 1897 marriage registration: 04ª Circunscrição, Rio de	father: Alberto Ssallard mother: Harriet Ssallard spouse: Alice Barbosa Pacheco		

- You are looking for the death record of a woman who died in 1973 in Amparo, São Paulo. Using the FamilySearch Catalog, answer the following questions based on the information supplied.

What is the film number you will need?	2075556
Is there an item number?	No
Are the records available online?	No
Are they indexed?	No

How can you get a copy of the film?	Click on the microfilm roll and follow the instructions to order it to your local Family History Center. If you are at the Family History Library, check for availability with the Access Services Window on the B1 International Floor.
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The following steps outline how to get the answers provided above:

1. Go to FamilySearch.org.
2. Hover your mouse over the word **Search** and click on the word **Catalog** when it appears.
3. In the **Place** field, enter the name of the town: Amparo, São Paulo, Brazil.
4. When Brazil, São Paulo, Amparo appears in a green field, click on it.
5. Click on **Search**.
6. Click on **Brazil, São Paulo, Amparo - Civil registration (1)**
7. Click on **Registros civis, 1852-1997**.
8. Scroll down the page to locate the **Film Notes** section. Locate a film that contains deaths or *Óbitos* for the year 1973. **Óbitos 1960 (julho)-1988 (julho)** The film number and the Item number are located in the column **FILM/DGS**.
9. The **Format** column has an icon of a roll of microfilm. The microfilm icon AND the absence of any other icons indicates that the records are also available on microfilm.